



October 18, 2022

Notice of Virtual Annual Meeting

Thursday, November 17, 2022, at 6:30 p.m.

Registration URL:

<https://attendee.gotowebinar.com/register/9140514365230832652>

Webinar ID: 477-625-963

Dear Homeowner(s),

As the Managing Agent for **Bear Creek Ranch Community Association, Inc.**, we are pleased to announce that the Virtual Annual Meeting of the Members has been scheduled for **Thursday, November 17, 2022 at 6:30 p.m.** The purpose of this meeting is to discuss normal business of the Association and to present information on current Association affairs.

Enclosed in this packet you will find the Draft Agenda and a Proxy. Even if you plan on attending it is important that you return your proxy as unforeseen circumstances may occur, preventing you from being able to attend. The Annual Meeting cannot be held unless quorum requirements are met, either in person or by proxy in lieu of in-person meeting. If a meeting must be reconvened at a later date, the Association will incur additional costs for securing a venue, printing, and mailing a new Notice of Meeting. You may assign your proxy to a Member of the Board, or to a neighbor of your choice who will be in attendance.

You may dial in early or at any time during the meeting. We look forward to you joining us on **Thursday, November 17, 2022**. Proxies may be returned by mail, e-mail, fax or submitted through your Association's website at www.bearcreekranchhoa.com, however, they must be received in our office no later than 12:00 PM Wednesday, November 16th the day before the meeting in order to be counted for the meeting on **Thursday, November 17, 2022**. For any questions, please contact us via the "Contact Us" tab on the Association's website.

Sincerely,

Essex Association Management, L.P., Managing Agent
On Behalf of Bear Creek Ranch Community Association, Inc.

cc: Association File

Enclosures: Draft Agenda, Proxy

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030 Fax: (469) 342-8205
www.bearcreekranchhoa.com